

Are there opportunities for fixed-term contracts to be extended?

In some cases but this will depend on the availability of funding. In some cases we can offer other roles within the companies.

Are job share opportunities available?

Yes, subject to the needs of the business.

Who manages response for LLUK and SVUK?

Response to all job advertisements and queries is handled by our recruitment partner Tribal.

I need the information in a different format, what should I do?

If you would like information in an alternative format, please contact 0870 2419031 or email lluk@tribalresourcing.com or svuk@tribalresourcing.com

Where will interviews be held?

We will usually hold interviews in the offices where you will be based, or if you will be home-based, in our offices nearest to your workplace. However, sometimes we may need to make other arrangements.

Who will interview me?

Usually you will be interviewed by your line manager plus one other person. But we do our best to set you at your ease.

Will there be tests?

That all depends on the job you have applied for. We try to make the tests mirror the requirements of the job, so that if you applied to be a PA we might give you an in-tray exercise. We try to demystify these as much as possible.

Do SVUK or LLUK offer work experience?

Where possible we will do this. Please contact HR.

Do SVUK or LLUK contribute to childcare costs?

No, this is not part of our system of benefits.

Why do you collect equal opportunity information?

We do this so that we can assure ourselves that our recruitment process is working fairly and that it is not favouring - or disadvantaging - any particular group. Anonymised statistics are kept for up to one year.

I have a disability. Will adjustments be made for me?

Yes, we will make reasonable adjustments within the meaning of the Disability Discrimination Act. Please let us know before the interview if you need any adjustments at interview.